



ALYSSA MELANI

FILMMAKER | WRITER | PRODUCER

ABOUT ME

I'm a young filmmaker and artist new to NYC and eager to jump into any position which offers time on set with amazing collaborators. I'm open to learning as I go and doing whatever I can to bring a project to life.

CONTACT

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EDUCATION

University of Michigan

BFA Theatre Performance

2019-2023

University of Michigan

BA English Literature & Language

2019-2023

- Relevant courses include...
 - The Art of Producing
 - Script Analysis
 - Independent Casting Study
 - Independent Short Film Production

SKILLS

- Call Sheet Development
- Shoot Schedule Organization
- Time Management
- Budgeting
- Grant Writing
- Shot Listing
- Client Communication

ADDITIONAL EXPERIENCE

Currently working as an Agent for Photographers, Stylists, and Hair / Makeup artists at Holly Corbett Represents based in NYC. Additionally, I'm freelancing as a Content Producer for Running Artists LLC.

WORK EXPERIENCE

Executive Producer / Production Manager

Independent Freelance. 2021-Current

- Oversee and manage the writer's room on two seasons of a four episode independently produced miniseries called Multiverse Media.
- As Co-Executive Producer on Becoming BFA, an independent short film project which I also co-wrote, I spearheaded a fundraising campaign that resulted in nearly \$20,000 of funding within five months.
- Liaison with corporate business's or organizations to develop, plan, organize, and executive videos for socials and marketing purposes. Previous clients include Yogger and University of Michigan Athletes Connected.

Head of Video Production - Corporate Footage

Yogger. May- September 2023

- Executive produce all video production shoots for company's explainer video and b-roll shots
- Act as on site Production Manager for two-set simultaneous stock footage shoot, overseeing all talent and crew
- Strong understanding of video and photo editing tools, including capcut, adobe illustrator, and canva

Production Assistant

Little Cinema & Disney Cruise Lines. Summer 2023

- Act as talent stand in for all pre-light and camera setup needs
- Organize catering and set up snack tables for cast & crew
- Liaison between crew & talent tracking breaks and set fly-ins
- Assist the needs of Disney Business representatives
- Manage closed set and monitor who is entering/exiting

Program Development & Live Event Assistant

University of Michigan's President's Arts Initiative. 2021

- Develop inaugural year of program in collaboration with artist Yo Yo Ma
- Organize and Host remote performance & talk back with Yo Yo Ma
- Act as student liaison between artist committee, student committee, and Yo Yo's team

Casting Intern

Nancy Mosser Casting. 2023.

- Work on Extras Casting for Season 2 of the Showtime Series "American Rust"
- Organize shoot dates, costume fittings, and covid testing
- Experience with Casting Networks, Airtable, and "Skins"